Education Partnership Trust

CAREERS PROVIDER

ACCESS STATEMENT

Document Control

This document has been approved for operation within:	All Trust Establishments
Date effective from	February 2024
Date next review due by	February 2025
Review period	Annually

CONTENTS

1.0   AIMS

1.1   This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2.0   STATUTORY REQUIREMENTS

2.1   Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

2.2   Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.6 below).

2.3   Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

2.4   This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Act 2022 and on page 43 of guidance from the Department for Education (DfE) on careers guidance and access for education and training providers.

2.5   This policy shows how our school complies with these requirements.

2.6   The 6 encounters schools must offer to all pupils in years 8 to 13:
- 2 encounters for pupils during the 'first key phase' (year 8 or 9)

  - All pupils must attend
  - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

- 2 encounters for pupils during the 'second key phase' (year 10 or 11)

  - All pupils must attend
  - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

- At Atherton High School Y8 / Y9 / Y10 take part in workshops with Barclay's Lifeskills, complete the Prince's Trust with Wigan Athletic Football Club, CV writing workshops with technical provider, sampling / taster days at local technical providers.

2.7   Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school and is encouraged. We have online encounters scheduled this year for years 7, 8, 9, 10 with Amazon Logistics and Dell.

3.0   STUDENT ENTITLEMENT

3.1   All students in years 8 to 13 at Atherton High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships,
- Understand how to make applications for the full range of academic and technical courses

4.0   MANAGEMENT OF PROVIDER ACCESS REQUESTS

4.1   Procedure

A provider wishing to request access should contact Jennifer Doyle, j.doyle@athertonhigh.com

4.2   Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Who works here initiative? PSHE Content	Ambitions Week Barclay's Life Skills Day 1 and Day 2	Barclays Life Skills Day 3 and Day 4
YEAR 9	Who works here initiative? PSHE Content	KS4 Options Evening Ambitions Week	Wigan Athletic Careers at the Stadium Visit CV Building Workshop with Alternative Provider

	AUTUMN TERM	SPRING TERM	SUMMER TERM
	Wigan Athletic Princes Trust Premier League Inspires Program Xello Access	GM Higher Audience with a Magician GM Higher Education Options	
YEAR 10	PSHE Content Who works here initiative? Xello Access	Ambitions Week Salford University Visit Manchester University Visit Rise Workshop Subject Specific Careers Trips Virtual Employment Opportunities	Work experience Day Technical / vocational tasters at local colleges / training providers CV Building Workshop with Alternative Provider.
YEAR 11	Post-16 Provider Open Evenings Post16 apprenticeships assemblies 121 Careers Meeting Post 16 Applications Form Time Careers Sessions Mock Interviews	Post 16 Interview College / Sixth Form Interviews Apprenticeship application support RONI Referrals to Council	**No encounters –encounters must have taken place by 28 February** Confirmation of post-16 education and training destinations for all pupils

Please speak to our Jennifer Doyle, Careers Leader, to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3   Granting and refusing access

We have a full and open access to our pupils for Careers Access, please contact Mrs J Doyle for assistance with Mock Interviews, Assemblies or Other Careers Events.

4.4   Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

[AHS-Safeguarding-Policy-Sept-23-Sept-24.pdf (athertonhigh.com)](AHS-Safeguarding-Policy-Sept-23-Sept-24.pdf)

4.5   Premises and facilities

Where ever possible providers will be able to access :

- Computers
- Screens
- Rooming facilities
- Providers are welcome to leave prospectuses and other materials for students to read.

There will be distributed throughout our library / Careers Office and Y11 Revision space.

5.0   PREVIOUS PROVIDERS

5.1   In previous years we have invited the following providers from the local area to speak to our pupils:

Wigan and Leigh College

Winstanley College

Bolton Sixth Form

MMU

University of Manchester

University of Bolton

University of Salford

Salford Colleges

Bolton College

Royal Air Cadets

NCS

Wigan Council

James Grundy MP

Electricity North West

United Utilities

HM Forces

GCHQ

Rolls Royce

RAC

6.0   PUPIL DESTINATIONS

6.1   Last year, our year 11 pupils moved to a range of providers in the local area after school:

Wigan and Leigh College
Salford Colleges

Winstanley College
Bolton Sixth Form
The Manchester College
Warrington College
St John Rigby
Saint Mary's
YMCA

7.0   COMPLAINTS

7.1   Any complaints related to provider access can be raised following the school complaints procedure [Complaints-Policy-Mar-23-Mar-24-v2.pdf (athertonhigh.com)](#)or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](#)

8.0   LINKS TO OTHER POLICIES

8.1   **All policies can be accessed via our policies page on our website :**

[Policies – Atherton High School](#)

9.0   MONITORING ARRANGEMENTS

9.1   The school's arrangements for managing the access of education and training providers to students are monitored by Jennifer Doyle, Careers Leader

2   This policy will be reviewed by Jenifer Doyle, annually.

9.3   At every review, the policy will be approved by the Governing Board.